



Agency Name:

Federal Tax ID#:

Date of Agency Board Approval:

**White County  
United Way**

### **PARTNERSHIP AGREEMENT**

The following agreement is entered into by the White County United Way, Inc. (WCUW) and the member agency listed above. The United Way and the agencies agree to cooperate with each other to increase public participation in human services programs and to serve the best interest of the community. Both United Way and the member agencies agree to abide by the principles in this agreement as well as those contained in the by-laws of White County United Way (provided upon request).

#### **A. AGENCIES AGREE:**

1. To maintain IRS 501(c)(3) nonprofit status and provide documentation upon request.
2. To assist in the annual WCUW fundraising campaign as requested.
3. To identify their affiliation with WCUW in print, online, at the office entrance, and at events by displaying approved WCUW logos on letterhead, newsletters, public service announcements, brochures, and other printed materials related to the programs funded.
4. To maintain responsible Board management to implement its mission.
5. To create, maintain, and provide accounting, audit, budget, bylaws, programming, outcome, and governance documentation to WCUW upon request; and to notify United Way of any program or proceeding which might place the agency in a deficit position.
6. To apply funds from WCUW as proposed in agency application statements.
7. To cooperate with other agencies to prevent duplication of services, and promote efficiency and economy of administration in the human care programs in White County.
8. To engage in programs consistent with the purposes set forth in the agency's charter; to notify WCUW of a change in direction or purpose of the agency; and to conduct its business and program so that no part of the net earnings of the agency will be directed to the benefit of any share holder, member or individual.
9. To **prohibit** agency fundraising during the WCUW campaign blackout period from September 1 through November 30, 2020. The agency's member status may be revoked by a quorum vote by the Board of Trustees for noncompliance with the blackout period.
10. To notify WCUW by December 1 if the agency desires to withdraw from partnership the following year.

**B. WHITE COUNTY UNITED WAY AGREES:**

1. To respect the agency's right to determine its policies and programs within the community, provided they are consistent with this agreement.
2. To maintain responsible Board of Trustees management to implement its mission.
3. To facilitate resource development, cataloging, and distribution among and to our local partner agencies.
4. To research and share best practices in philanthropy and human services with our core partners.
5. To maintain powerful national and worldwide partnerships with the United Way brand.
6. To thoughtfully review agency programs and financial needs during allocation decisions.
7. To conduct an annual campaign from September 1 to November 30 each year.
8. To allocate available funds as designated by the Allocations Committee and WCUW Board.
9. To advise agencies of the funds available for quarterly allocation payments on or before 3/31, 6/30, 9/30, and 12/31/20.
10. To notify the agency by December 1<sup>st</sup> in any year if WCUW desires the withdrawal of the agency from partnering with the United Way the following year.

This agreement shall be binding unless terminated by WCUW or the Agency as provided in the WCUW bylaws. Any violation of said agreement between an agency member and WCUW shall be reported to the Boards of Directors/Trustees of WCUW and the partner Agency at as early a date as possible, resulting in potential suspension or expulsion as determined by the WCUW Board of Trustees. The WCUW Board of Trustees shall have power to discontinue the membership of an agency without cause at the expiration of any calendar year, but in such event, the Board shall notify such agency member on or before December 1<sup>st</sup> prior to the end of said year.

White County United Way, INC. \_\_\_\_\_

Agency \_\_\_\_\_

Elizabeth Billue  
WCUW President \_\_\_\_\_

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Agency President

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*Signed*

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*signed*

Nicole Jenkinson  
WCUW Executive Director \_\_\_\_\_

\_\_\_\_\_  
Agency Executive

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*signed*

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*signed*

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Date

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Date